



HAMILTON DISTRICT CHRISTIAN HIGH ADMISSIONS PROCESS

Here are the steps of the admissions process at HDCH. This checklist is for your reference. If you have any questions, do not hesitate to contact us!

Pre-Admission

- Meeting with Harry Meester** (our Director of Recruitment and Advancement)
May include school tour, orientation meeting, receive information package, wardrobe information
- Meeting with George Van Kampen** (our Principal)
- Meeting with Student Services**
As appropriate, to determine if a suitable program can be created. *Please bring along current or recent school records to assist in course counseling & placement.*
- Meeting re: tuition**
Questions, policy & form
- Forms/submissions** To be completed & submitted
 - Personal Information Form (note: two sides)
 - Tuition form & deposit
 - Membership application
 - Consent for Transfer of records (from public/separate)
 - Recent school records (to help with placement)
 - Identification (from out of province/homeschool)

Once the above have been completed, a member of our staff will contact you about the admission decision.

Post-Admission

After admission to the *current school year*, the following will occur:

- Tuition payment
- Registration fee payment
- Creating/finalizing timetable
- Locker assignment, library card, computer & email account, etc.
- Textbooks issued

After admission to an *upcoming school year*, the following will occur:

- Tuition deposit/payment
- Finalizing course choices
- A letter explaining the schedule of communication you can expect from us regarding the upcoming year.